

## Memorandum

**To:** R.M. Schafer  
**From:** Smart Windows  
**Date:** April 15, 2010  
**Subject:** Smart Windows Agenda

- 1.) Assemble boards
  - a. Test
- 2.) Work on demonstration
  - a. Second window unit
    - i. Replace hex wrench on window unit? Paint?
- 3.) Solar Shades
  - a. Discuss Will's version of the project
- 4.) Proposed projects
  - a. David and Andy – finish software
  - b. Tommy and Kelley – Assemble and test boards
- 5.) Team Photo...