

Memorandum

To: R.M. Schafer
From: Smart Windows
Date: April 22, 2010
Subject: Meeting Twelve Minutes

1. Project Update
 - a. Done
 - i. Soldering
 - ii. Subsystem testing
 - b. To do
 - i. Packaging
 - ii. Write more software
 - iii. Prepare Final presentation
 - iv. Prepare Final report
 - v. Other?
2. Questions for Dr. Schafer
 - a. Project boxes
 - i. When do we expect to receive these?
 - ii. Soldering a new connector to the LCD screen OK?
 - iii. Anything we should be keeping in mind for our demo?
3. Prof. Schafer: thanks for all your help!