

## Meeting #9 Agenda

Leader: Tim

Note Taker: Sarah

1. Power and XY Plotter: Tim and Elizabeth
  - a. Update: last week's action items
    - Parts Received
    - Status of the plotter and frame.
    - Continued low level design documentation.
  - b. Questions/concerns?
    - Low-Level design documentation detail required?
    - Running wires to solenoid?
  - c. This week's action items
    - Install shaft for powering both sides.
    - Mount short-axis motor and carriage.
    - Begin experimenting with pen lifting methods.
2. Microcontroller and User Interface: Sarah and Kelsey
  - a. Update:
    - Status of the Board
    - Status of the Code
      - Solenoid code working
  - b. Questions/concerns
  - c. This week's action items
    - Keep working on board design
3. Other questions/concern: All
  - a. Website down again