

## Meeting #10 Agenda

Leader: Sarah

Note Taker: Kelsey

1. Power and XY Plotter: Tim and Elizabeth
  - a. Update: last week's action items
    - Power circuit passed basic testing
    - Dual-drive system working
  - b. Questions/concerns?
  - c. This week's action items
    - Pen-lifting mechanism using solenoid: mounting and wire management
2. Microcontroller and User Interface: Sarah and Kelsey
  - a. Update: last week's action items
    - Continued working on low level design documentation
    - Updated board design
    - Ordered samples of microcontroller
  - b. Questions/concerns
    - How to cut holes in box
    - Are there any screws in stock (#4, 0.25" long)?
  - c. This week's action items
    - Send board design out
    - Update UI design and order remaining parts for UI
3. Other questions/concern: All